



THE HARYANA STATE CO-OPERATIVE APEX BANK LTD;
(A Scheduled Bank)

S.C.O. No.78-80, BANK SQUARE, SECTOR 17-B, CHANDIGARH
Phone No. 0172-2700052, E-mail: hrdepartment@harcobank.org.in

ORDER

It has been observed that the Credit Section of the Bank is presently functioning partly from Panchkula and partly from Head Office, Chandigarh, which is adversely affecting effective coordination and smooth functioning of work.

Further, the drawal documents for borrowing of funds from NABARD are required to be processed and submitted on an urgent basis and the present arrangement is causing operational difficulties due to non-availability of officers at one place.

It has also been noticed that the loan proposals/files forwarded by Branches to the Credit Section, Panchkula for sanction are not being processed and sanctioned promptly due to the scattered sitting arrangement of staff between Panchkula and Head office, Chandigarh. Moreover, coordination issues are also being faced in convening Credit Credit Committee, ALCO meetings and other important meetings.

Further, the Bank is facing acute shortage of staff. In order to ensure optimal utilization of available staff, streamline the functioning of the Credit Section and to ensure better coordination and efficiency in handling time-bound matters, it has been decided to shift the entire Credit Section from Bank's premises at Sahakarita Bhawan, Sector-2, Panchkula to Head Office, Sector 17-B, Chandigarh with immediate effect,

Consequently, the space vacated by the Credit Section at Panchkula shall be utilized for accommodating the staff/faculty of Staff Training College, Panchkula.

The General Manager/Dy. General Manager, Credit Section and Dy. General Manager, C&M Section are advised to make necessary arrangements for shifting of records, furniture and staff, and to ensure smooth transition without affecting the day-to-day functioning of the Bank.

All concerned officers/officials are directed to comply with these instructions strictly.

This order shall come into force with immediate effect.

sd/-

Dr. Prafulla Ranjan
Managing Director/CEO
Dated:- 15.04.2026

Endst.No. Estt/EA-I/2026-27/330-336

A copy of the above is forwarded for information and necessary compliance to:-

1. The General Manager/Dy. General Manager, Credit Section, Apex Bank Chandigarh Sector-2, Panchkula;
2. The Principal, Staff Training College, Apex Bank, Sector-2, Panchkula
3. The Dy. General Manager, C&M Section, Apex Bank, Chandigarh.
4. All Section Incharges, Apex Bank, Chandigarh & Panchkula.
5. General Managers all the Central Cooperative Banks in the State of Haryana.
6. Manager (Computer) Harco Bank, Chandigarh for uploading the orders on the website of Harco Bank, Chandigarh.
7. PS to MD, Harco Bank, Chandigarh.
8. All dealing hands in Establishment Section, Apex Bank. Chandigarh;

15/4/26
Managing Director/CEO